

anwicu

association of north western intensive care units

Minutes of ANWICU AGM 18:30 11/06/2011 Held at the Burnside Hotel, Bowness-on-Windermere

In attendance

Juzar	Adamjee	Dan	Conway	Pete	Nightingale
Peter	Alexander	Dan	Cottle	Jonathan	Rigg
John	Asbury	Ajmal	Eusuf	Mike	Sharman
Matthew	Atkinson	Steve	Gilligan	Elizabeth	Thomas
Jonathan	Bannard-Smith	Nick	Greenwood	Tony	Thomas
Julian	Barker	Jon	Hopper	Redmond	Tully
Gary	Brear	Rachel	Markham	Colin	Wasson
Coralie	Carle	Brendan	McGrath	Nizar	Yonan
Srikanth	Chukkambotla	Raj	Nichani		

Dr Dan Conway (Chairman) Report

Dr Conway opened the meeting and thanked everyone for their attendance. The minutes of the previous AGM were accepted and there were no matters arising.

Dr Steve Gilligan (Membership Secretary) Report

Dr Gilligan told the meeting that there were 219 email addresses on the database but that only 173 paid the annual £10 standing order subscription despite emails to encourage the non paying “members”. There were 15 new members since the last AGM.

Discussion then followed about the membership fee and it was decided to gradually introduce a direct debit scheme to supersede the standing order arrangement. The annual fee by direct debit would be £30 and introduced to attendees at forthcoming meetings who would then cancel their standing order and new members. “Lay members” who did not attend meetings would remain members as long as their standing order continued.

Dr Steve Gilligan (Treasurer) Report

Dr Gilligan gave the financial report for the year after Lakes 2010 which included three meetings, (the joint meeting with AMICU was funded by them alone). Both the trainees prize and Spring meeting were held at Bolton Postgraduate centre which was much more economical than a hotel. Reasonably priced venues have become a necessity as sponsorship has reduced significantly. The Association is very grateful to the sponsors who do continue to support us and it is therefore vital that their stands are visited at meetings.

At the previous AGM the accounts were presented as they were at a time close to the AGM. However this was not as informative as necessary because the biggest movements of money occurred both before and after the Lakes meeting. Therefore this year the accounts were presented with all the Lakes costs included even though they hadn't yet been paid (estimated where necessary) so that members would have a more realistic idea of the true balance of funds in the Association. The estimated balance after all invoices for the Lakes 2011 meeting were settled would be £15,605.41 as seen in the following table.

	IN	OUT	Difference
Membership fees	£1,730.00		£1730.00
Trainees Prize Nov 2010	£600.00	-£627.50	-£27.50
Spring meeting March 2011	£900.00	-£442.00	£458.00
Lakes Jun 2011	*£5750.00	-*£5014.50	£735.50
Lakes Jun 2011 sponsorship	*£900.00		£900.00
Linkman meeting		£110.15	-£110.15
Running total for year	*£9880.00	-*£6206.65	*£3685.85
(*estimate)	OVERALL	BALANCE	*£15,605.41

Further discussion took place around the relatively low attendance at this years Lakes meeting and it was hoped that this was due to the proximity of this years meeting to the Royal Wedding and the late Easter which had affected members availability for weekends. However to encourage attendance it was decided to reduce the meeting rate for trainees to £200 assuming that we could maintain the consultant rate at £250 for next year. Also there were a number of members only wishing to attend one of the days; previously there was no charge for this but it was felt that for future Lakes meetings there would be a £30 per day charge to cover the costs of food and refreshments, speaker expenses and prizes.

Dr Peter Alexander (Meetings Secretary) report

Dr Alexander discussed using Bolton Postgraduate centre as the venue for the Trainees prize meeting in November 2010 (1st prize Dr J Bannard Smith, 2nd prize Dr J Briggs) and the Spring meeting in March 2011 which was titled "The Withholding and Withdrawal of Life Sustaining Therapies". Both had similar attendances to previous years and feedback regarding the content and the venue was very good and therefore it would continue to be used as a venue.

The next meeting will be the joint meeting with AMICU on the 23rd September 2011, which is usually in Daresbury. Next years Lakes meeting will be 15th and 16th June 2012 at the Burnside Hotel, Bowness.

Dr Brendan McGrath (Website Manager) report

Dr McGrath explained that the website was fully functional and had received 1637 hits from 580 unique computers in the 6 months since January 2011. Future developments will include continuing to develop the kNOWLEDGe projects supporting resources and results, resources for trainees such as the NW ICM Literature database reviews and more resources for clinicians such as echocardiography basic guides. He encouraged members to use it and asked that any member with ideas for further development to contact him.

Any Other business

Dr Pete Nightingale reminded the association that the original name was Association of North Western Intensive Care Units which was to prevent any confusion with AMICU. On some items sent out by ANWICU this had been abbreviated to Association of North West Intensive Care Units.

Date and time of next AGM

18:30 15th June 2012 at the Burnside Hotel, Bowness-on-Windermere